2.1.1

Leader’s Roles and Responsibility

Divide the room in half – one side is agree and the other disagree. The learners must put themselves on either side in response to these statements.

* If a leader knows that a volunteer is under the influence of drugs or alcohol s/he must be removed from site.

* If a leader sees a volunteer using a tool incorrectly s/he must be removed from site
* A leader is always responsible for first aid on site.
* Only trained staff can draw up and amend risk assessments.
* A leader is responsible for training volunteers in safe tool use.
* A leader must record and report all accidents and ‘near misses’
* You must always have a co-leader
* A leader is responsible for the safety of the public on site.
* A leader must leave the site in a safe condition
* A leader has to accept all volunteers under the equal opportunities policy
* The condition of the vehicle is the Leader’s responsibility
* A leader has to make a group work well together
* A leader must make the refreshments and meals
* A leader should always praise the volunteers
* A leader must ensure that a job or task is finished
* A leader does not have 'time off' during a BTCV event
* A leader must organise and lead leisure activities