### 2.1

## Responsibilities of a leader

*Total Time: 35 minutes*

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| Notes & suggested presentation methods |  | Equipment req. |
| Learning Objective | Objectives: by the end of the session participants will:* Have a clear understanding of what BTCV expects from a project leader
* Have a clear understanding of the support provided by BTCV to leaders of projects
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| Tutor input30 mins | Divide the room in half – one side is 'agree' and the other 'disagree'. The learners must put themselves on either side in response to the statements in DL 2.1.1Seek feedback and clarification from a few members of the team, for each point. Tutor to control this carefully to avoid lengthy discussions on items being dealt with later. | List of expectations and responsibilitiesGroup work  |
| 5 minsTutor summary | Emphasise that there is a lot for leaders to take on but that there is support from BTCV staff to help at all times. Explain leader's role as an 'ambassador' for BTCV as an organisation, covering links with public, clients, media etc. Note that leaders' responsibilities regarding Health & Safety are specifically mentioned in BTCV's H&S Policy |  |